

Implementation Review Committee

October 2, 2013

3:00pm – 5:00pm

Meeting Locations

Fairview Heights – Four Executive Drive, Suite 8

Springfield – 700 South College

Westmont – 500 Oakmont Lane

Conference Line

Dial-in: 888-494-4032 Access Code: 4218176480#

Meeting Participants

Fairview: Leslie Harder, Brenda Klostermann, Dorland Norris, Jim Rosborg

Springfield: Roger Eddy, Dan Harris, Safiyah Jackson, Jason Leahy, Susie Morrison, Al Phillips, Mitch Roth, Eileen Tepatti

Westmont: Lizanne DeStefano, Tom Dowd, Larry Frank, Madelyn James, Joyce Karon, Deb Kasperski, Amber Kirchhoff, Jo Martell, Jim O'Connor, Beth Reis, Cheryl Rodgers, Jane Russell, Deb Strauss, Sheila Wesonga

Phone: Pat Dal Santo, Bryan Devine, Brian Durham, Lynn Haeffele, Jennifer Johnson, Erika Lindley, Darlene Ruscitti, Robin Steans, Sharon Teefey, Margaret Trybus

Minutes

I. Welcome and Introductions – Jane Russell and Roger Eddy

Co-chairs welcomed committee members in all locations and thanked them for their participation in the Committee's first meeting. Committee members introduced themselves in Westmont, Fairview, and Springfield as well as by phone. They indicated they are excited to commence the work of the Committee.

It was noted that the Committee avoid being overly duplicative with work of other advisory groups. In the event that the group looks to address a specific piece of a broader topic already being worked on by another advisory group, the Committee will be encouraged to coordinate with the other group.

II. Overview of P-20 Organization Chart – Lizanne DeStefano

P-20 Council Coordinator, Lizanne DeStefano, provided an overview of the Council structure including a review of the organization chart (included in the meeting materials) and list of P-20 committees and related groups. She noted that while the thirty members of the Council are appointed by the Governor, committee membership is open to the public. She noted that meetings vary in format to accommodate needs of members including in person meetings, video conferences, teleconferences, and webinars. Each committee develops a work plan including their work priorities.

Amber Kirchhoff added that each committee provides verbal updates on their work at quarterly Coordinating Committee meetings and Council meetings. Additionally, committees submit a written report outlining their progress and any recommendations being offered to the Council for endorsement. Recommendations approved by the Council along with Committee work updates will be included in the Council's annual report to the Governor and the General Assembly.

III. Review of Charge – Roger Eddy

Co-chairs noted that the Committee was established to provide a forum for discussion and solicit feedback from stakeholders on enhancing implementation of statewide education initiatives. The Committee's charge statement, which outlines the purpose and scope of work for the group, was developed by the co-chairs and Council leadership. Charge statement was included in meeting materials.

IV. Review of Survey Results – Lizanne DeStefano

Co-chairs introduced list of education initiatives which comprised the items included in the survey. It was noted that the initiatives were selected to ensure representation of the full spectrum of education from early childhood through postsecondary. Committee members noted that list was not all encompassing and did not include efforts related to student health and facilities for example. Committee acknowledged some gaps existed but concurred that the list largely reflected the most popular topics.

Feedback on which education initiatives Committee Members were most interested in was collected through an online survey that was administered in advance of the meeting. DeStefano provided a brief overview of the results from the preliminary survey of education initiatives. Of the roughly thirty initiatives, she noted which had received the most votes overall and which had received the

highest ratings most frequently. She noted that this information was intended to serve as a conversation starter for the group about areas in which there seems to some interest.

After initial discussion of the areas in which the Committee Members were interested, the Committee decided it was best to administer a second survey of the highest ranking initiatives in order to help narrow the list and to ensure that all members had an opportunity to provide input.

V. Next Steps

Committee Members noted that several initiatives are the focus of other advisory groups and discussed the need to ensure that the Committee's work is not duplicative and that it fills gaps where additional feedback is needed. Committee also discussed importance of striking balance between high interest initiatives and leveraging the Committee's impact by taking into consideration the timelines for implementation and any legislation associated with selected initiatives.

A follow up survey will be conducted to help determine a short list of education initiatives for the Committee to review at the next meeting as potential work priorities. The Committee requested that additional information about the highest ranking initiatives be compiled for its consideration to help ensure all relevant information was taken into account including the nature of the work of related groups, related legislation, and associated timelines.

Upon selecting work priorities on which to focus, Committee will develop a work plan.

VI. Adjourn

Russell thanked attendees in all locations as well as DeStefano and Kirchhoff for their staffing support. Committee concluded its meeting.